

# Virginia Wireless E-911 Services Board

## Project Management Monthly Activity Report

Vendor: MAST International  
 Region/Locality: Southside  
 Period: August, 2002

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
<b>Active Tasks</b>					
(1)Assesstment of CPE	Region	75	210	85	
(1) RFP for CPE	Brunswick		250	250	Develop RFP Closing Date 9/5/02
(2)Initial Contact with LECs	Region	66	2	2	Sprint&Verizon contacted
(7)Researched all WSP for contact information	Region		50	8	
(2)Verizon Authorization forms sent	Region		1	1	Forms due back 9/6/02
(1)Presentation to County E911 Board	Brunswick		3	3	
(12)Wireless Board Meeting	Region		3.45	2	
(12)Monthly Report	Region		3	3	
(7)Contacted Alltel	Lunenburg		2	2	Schedule wireless service cutover mtg
(1)Scope of work for Amelia	Amelia		4	4	
(1) Meeting with Sgt. Bruce Almarode	Amelia		3	3	Current status of Amelia
(11)Regional PSAP Meeting	Region		4	2	Amelia Absent
(11)1st Issue of Newsletter sent	Region		3	3	2nd issue will be sent 9/6/02
(1)Vendor Quote responses for Recorder	Charlotte		6	6	Quotes being sent to PSAP
(11)Meeting with Town Manager scope of work	Farmville		4	4	Discussed current status
			548.45	378	
<b>Completed Tasks</b>					
			0	0	

Issues of Importance		
Issue	Actions Proposed to Resolve Issue	Comments
Initial contact with (LEC)TDS for Amelia	Attempting to contact TDS	
Verizon release forms sent to agencies	Agencies will return authorization forms	Mecklenburg/Amelia/Dinwiddie/Brunsw
Mtg. Scheduled w/Verizon Proj. Mgr (Mecklenburg)	Installation of CPE Equipment	Legal problem delayed selection
Regional Mtg. With WSP	Tower and coverage mapping issues	Mtg. To be held in September
Halifax County Implementation	Move them forward	